



Today's Date: _____

FROM:

Name of Congregation: _____
Street Address: _____
City, State/Province, Zip/Postcode: _____
Voice: _____ Fax: _____
E-mail: _____
Executive Director or other Agent of Congregation: _____

TO:

Name of Congregation: _____
Street Address: _____
City, State/Province, Zip/Postcode: _____
Voice: _____ Fax: _____
E-mail: _____
Executive Director or other Agent of Congregation: _____

_____ is/are member(s) of our congregation in good standing, who will be in your area for the High Holy Days this year. He/she/they will be guests of your member(s) _____. We would be grateful if you would extend to him/her/them the courtesy of High Holy Day seating at your synagogue for Rosh HaShanah _____ Yom Kippur _____ All days _____.

- High Holy Day seats are included in our congregational membership fee, which they are paying to us.
- High Holy Day seats are not included in our congregational membership fee, but they are paying both the membership fee and a seat fee to us.
- High Holy Day seats are not included in our congregational membership fee. They are paying our membership fee but not our seat fee. If you have seat fees, they therefore understand that you may request that they pay your seat fee.

Member contact information: _____

Please advise our member(s) as to how you will convey ticket(s) to him/her/them.

Thank you for your consideration. [Signed] _____